

BOSS®



StairMAX⁷⁰⁰

**Braced
Aluminium Tower
3T - Through the Trapdoor**

Instruction Manual
EN 1004-2 en

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1 Safety First

1.1 Introduction

Please read this instruction manual carefully.

This instruction manual shall be available at the location of use of this access tower. Instruction manuals are also available to download at www.bossaccesstowers.com.



This product shall only be used in accordance with this manual without any modification.



FAILURE TO FOLLOW THESE INSTRUCTIONS MAY LEAD TO DEATH OR SERIOUS INJURY.

Access towers must always be used in accordance with the national regulations. If any aspect of these instructions conflicts with local regulations, please contact Werner UK Sales & Distribution Ltd. for advice.

Please note that diagrams are for illustrative purposes only.

User training courses are available but must not be used as a substitute for familiarity with this manual.

BoSS aluminium towers are light-weight scaffold towers used throughout the building and construction industry for both indoor and outdoor access solutions where a stable and secure platform is required. Ideal for maintenance and installation work or short-term access, the highly versatile towers provide a strong working platform for a variety of heights.

Verification and assessment documentation is held by Werner UK Sales & Distribution Ltd.

Compliances



The BoSS StairMAX⁷⁰⁰ Braced tower system has been designed, tested, approved and certified to BS 1139-6:2022 Metal Scaffolding.

This instruction manual is in compliance with EN 1004-2:2021.

1 Safety First

1.2 Tower Specification

3 5/11 XXXD H2

Load Class (2 = 153kg/m² UDL, 3 = 204kg/m² UDL*)

Max. Platform Height Outdoors (m)

Max. Platform Height Indoors (m)

Access Method

A = Stairway, B = Stair ladder, C = Inclined Ladder, D = Vertical Ladder

Clear Height Class (H1 = 1.85m, H2 = 1.90m)

*UDL = Uniformly distributed load

1.3 Maintenance - Storage - Transport

- The BoSS tower system is robust and requires little maintenance.
- All components and their parts should be regularly inspected to identify damage, particularly to joints.
- Refer to the BoSS Inspection Guidance for detailed inspection and maintenance advice, the guidance is available to download at: www.bossacesstowers.com.
- Threads, hinges, and brace latches may be lubricated with light oil. Ensure oil does not contaminate climbing or walking surfaces.
- Safety labels should be kept legible. Replacement labels are available from Werner UK Sales & Distribution Ltd.
- Surfaces should be kept reasonably free of dried paint, plaster etc.
- Use of solvents on wooden platform surfaces and plastic components should be avoided.
- Components should be stored in clean, dry conditions with due care to prevent damage.
- During transportation ensure components are not damaged by excessive strapping forces.

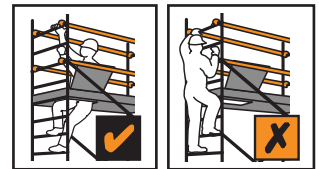
2 Building the Tower

2.1 Pre-Assembly Checks

- Check overhead that the area into which the structure is to be erected contains no obstructions, particularly electrical or radio radiation hazards. The structure is conductive.
- Ensure the ground on which the access tower is to be erected is capable of supporting the tower in use.
- Check the surface is level within the 210mm range of the adjustable legs.
- Only components specified in this manual shall be used with BoSS towers. Check all required components are onsite and in a suitable working condition.
- Damaged components shall not be used and must be put beyond use and disposed of according to local regulations.



- Adjustable legs should only be used for levelling purposes and never to gain extra height.
- Ensure distance from the ground to first climbing rung is less than 400mm.
- Only climb the tower from the inside using the access method provided.



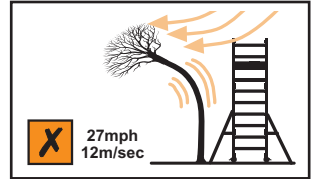
- This tower provides a work platform. It must not be used to access other structures.



- Tower scaffolds are not designed to be lifted or suspended.
- Ensure the safe working load on the structure is not exceeded.
- Tools and materials should be lifted using a reliable lifting material (e.g. a strong rope) employing a reliable knot (e.g. clove hitch) to ensure safe fastening and always lift within the footprint of the prefabricated tower scaffold (i.e. within the area bounded by the stabilisers).

2 Building the Tower

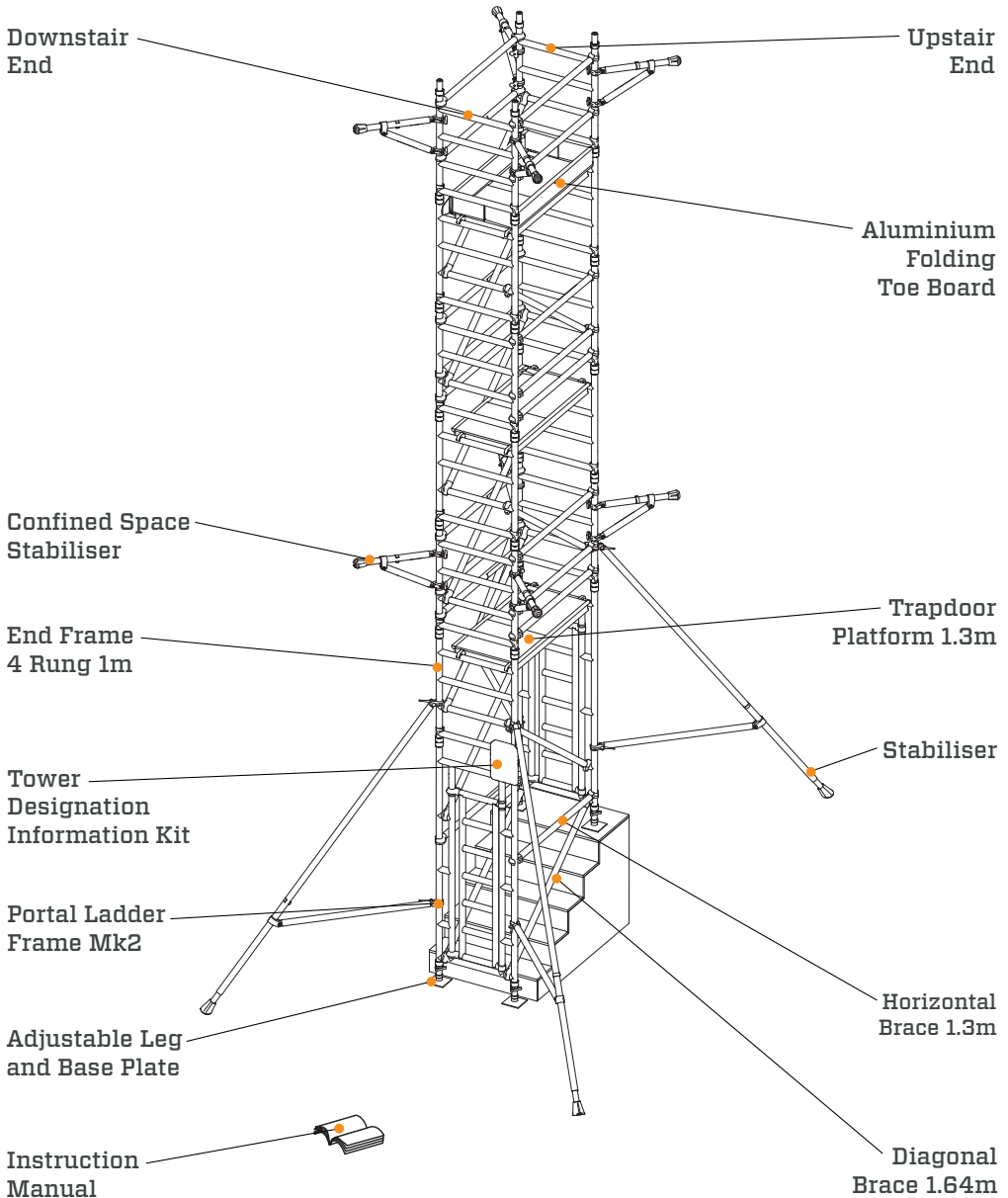
- Check this manual is available and its contents familiar to all those involved.
- If assembling outdoors; check the forecast windspeed.
 - The assembled tower is certified to wind forces equating to 27mph, but handling components under those conditions would be hazardous.
 - Also consider the wind funnelling effect of nearby buildings.



- Towers greater than 5.0m platform height are for indoor use only.
- The tower has a single working level with a safe working load of 275kg. All platforms may be used for working, but only one should be used at any time. Maximum horizontal force = 30kg

2 Building the Tower

2.2 Component Diagram



2 Building the Tower

Component Weights

Component		
Code	Name	Weight (kgs)
33041300	Base Plate	1.7
33551300	Adjustable Leg	1.1
67011000	End Frame 4 Rung 1m	3.9
33052600	Portal Ladder Frame Mk 2	12.8
35651300	Horizontal Brace 1.3m (red)	1.6
35751300	Diagonal Brace 1.64m (blue)	1.9
67070100	Trapdoor Platform 1.3m	9.8
67040100	SP4 Telescopic Stabiliser	4.4
31851300	SP10 Telescopic Stabiliser	8.8
31651400	Confined Space Stabiliser	2.9
67050100	Aluminium Folding Toe Board	4.4

2.3 Quantity Schedule

BOSS StairMAX700 Braced: 0.7m (W) x 1.3m (L)

Component	Code	Name	Composite Code		Internal or External Use			Internal use		
			Working Height (m)	Platform Height (m)	61420300	61420500	61420700	61420900	61421100	
					5.0	7.0	9.0	11.0	13.0	
			3.0	5.0	7.0	9.0	11.0	13.0	15.0	17.0
33041300		Base Plate	4	4	4	4	4	4	4	4
33551300		Adjustable Leg	4	4	4	4	4	4	4	4
67011000		End Frame 4 Rung 1m	3	7	11	15	19			
33052600		Portal Ladder Frame Mk 2	2	2	2	2	2	2	2	2
35651300		Horizontal Brace 1.3m (red)	6	12	18	24	30			
35751300		Diagonal Brace 1.64m (blue)	5	8	11	14	17			
67070100		Trapdoor Platform 1.3m	1	2	3	4	5			
67040100		SP4 Telescopic Stabiliser	4	-	-	-	-	-	-	-
31851300		SP10 Telescopic Stabiliser	-	4	4	4	4	4	4	4
31651400		Confined Space Stabiliser	-	-	8	8	12			
67060100		Aluminium Folding Toe Board	1	1	1	1	1	1	1	1
30001900		Tower Designation Information Kit	1	1	1	1	1	1	1	1
Total Self-weight of Tower (kgs)			99	158	222	262	315			
Max. Exerted Leg Load (kgs)			150	160	180	190	214			
Max. Exerted Prop Load (kgs)			-	-	16	16	16			
Max. No. of Persons Permitted on the Tower at Any Time			1	1	1	1	1	1	1	1
Max. No. of Simultaneous Working Platforms Permitted			1	1	1	1	1	1	1	1
Max. Safe Working Load on Any Platform (kg u.d.l.)			275	275	275	275	275	275	275	275

2 Building the Tower

Max. Safe Working Load on the Tower (kg u.d.l.)	275	275	275	275	275	275
Max. Working Platform Height for Internal Use (m)	3	5	7	9	11	
Max. Working Platform Height for External Use (m)	3	5	-	-	-	
Max. Horizontal Force at Working Platform (kg)	30	30	30	30	30	30
Max. Working Wind Limit (mph)	27	27	27	27	27	27
Max. Tower Wind Limit (mph)	27	27	27	27	27	27
Design Standard	BS1139-6	BS1139-6	BS1139-6	BS1139-6	BS1139-6	BS1139-6
Load Class	3	3	3	3	3	3
Access Class	D	D	D	D	D	D
Clear Height Class	H2	H2	H2	H2	H2	H2

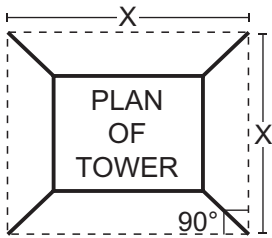
NOTE: The safety data specified within the schedule above which relates to the specific tower to be assembled must be transferred into the pre-defined boxes on the Tower Designation Information insert found in the Tower Designation Information Kit.

(Working and Platform heights are measured from underside of lowest base plate.)

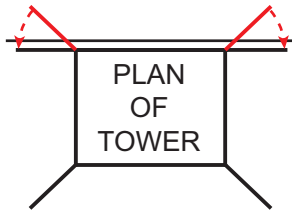
2 Building the Tower

2.4 Stabilisers

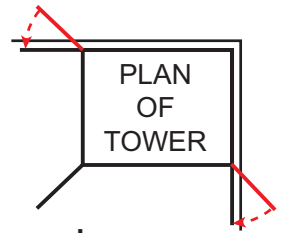
- Stabilisers should always be fitted when specified.
- Attach one stabiliser to each corner of the work system. Ensure stabilisers feet are equally spaced to form a square.
- Telescopic stabilisers must always be fully extended.
- Position the lower clamp so that the lower arm is as close to horizontal as possible. Adjust the position of the upper clamp to ensure the stabiliser foot is in contact with the ground. Ensure clamps are secure.



Free standing tower



Against a wall



In a corner

2.5 Props

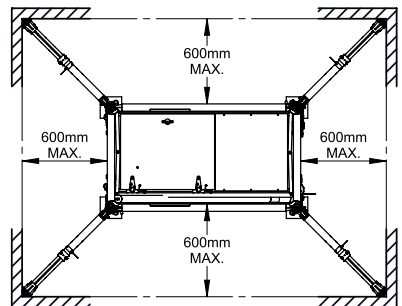
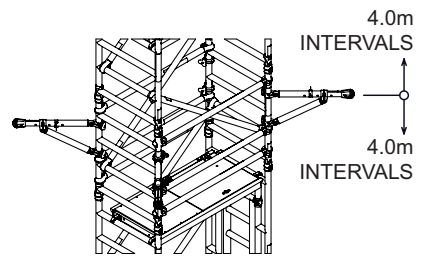
Platform heights above 5.0m shall be adequately propped or tied to prevent all movement in the horizontal plane. They must be fitted at a minimum of 4.0m vertical intervals. To improve stability, additional props or ties can also be fitted at lower levels.

Props and ties should conform to the guidance in NASC TG20.

The method shown below illustrates the use of BoSS Confined Space Stabilisers.

Attach one confined space stabiliser to each corner of the tower as shown (see page 19). Ensure stabiliser feet are touching the lift shaft walls - adjust confined space stabilisers as necessary to achieve this.

If you require further advice, please contact us.



2 Building the Tower

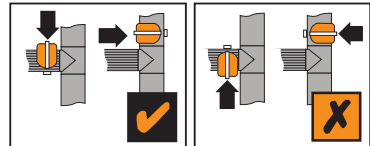
2.6 Assembly

This tower structure must be assembled, and components oriented, in accordance with this instruction manual. Deviation from this instruction manual is not permitted.



THIS TOWER MUST NOT BE USED AS AN ANCHOR POINT FOR PERSONAL FALL PROTECTION EQUIPMENT.

- No tools are required for assembly.
- An inclinometer, such as a spirit level, will be required to level the base.
- A tape measure will be required to set the stabiliser positions.
- The assembly uses the 3T (Through the Trapdoor) method that provides collective fall protection.
 - From the sitting position in the trapdoor opening fit all guardrails before standing on the platform.
 - Fit braces in the locations described and ensure the claws are locked.



- DO NOT stand on an unprotected platform.



- The tower may be assembled by a single person, but it is recommended that two or more are used to pass up components on the taller assemblies.
- Components must be lifted within the footprint of the tower using a reliable method such as a strong rope with a clove hitch knot.
- The tower base should be levelled to within 0.6° before continuing the assembly.
- The adjustable legs are for levelling the tower only and not to be used to gain extra height.
- Ensure when the base is levelled the distance from the ground to the first climbing rung is less than 400mm.
- Stabilisers of the size specified in the quantity schedule should be fitted at the earliest opportunity.

2 Building the Tower

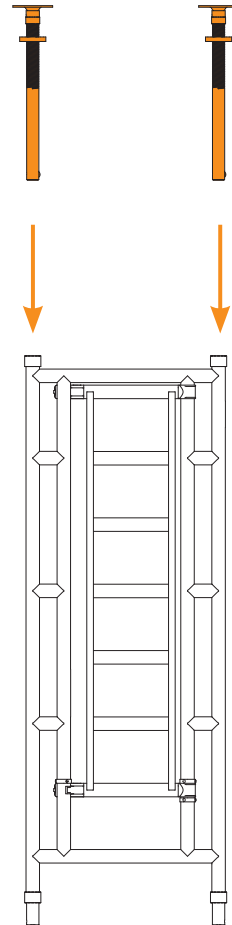
To comply with 'Work at Height Regulations', we show assembly procedures with platforms every 2m in height and the locating of guardrails in advance of climbing onto a platform to increase safety and reduce the risk of a fall. Never stand on an unguarded platform positioned above the 1st rung of a tower. If your risk assessment shows it necessary, you may also need to guardrail the platforms at this level.

The procedure illustrated shows a 5.0m platform height tower build.

It is recommended that the 'Tower Designation & Safety Data' is recorded within the 'Tower Designation Information Assembly' before proceeding with the tower assembly. Refer to Safety Data Schedule for content.

1 Insert two base plates into adjustable legs and fit the leg and base plate assemblies into one of the two portal ladder frames. Repeat with the remaining legs and base plates. It is recommended, for ease of levelling, that a maximum gap of 50mm is left between the bottom of the leg and the adjustable nut.

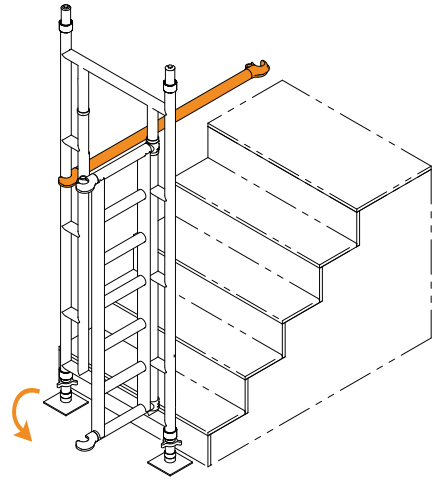
Only use the adjustment on the legs to level the tower and not to gain extra height.



2 Building the Tower

2 Fit one horizontal brace (red) onto the vertical of the portal ladder frame on the climbing side in position shown. Ensure the gate opens as shown.

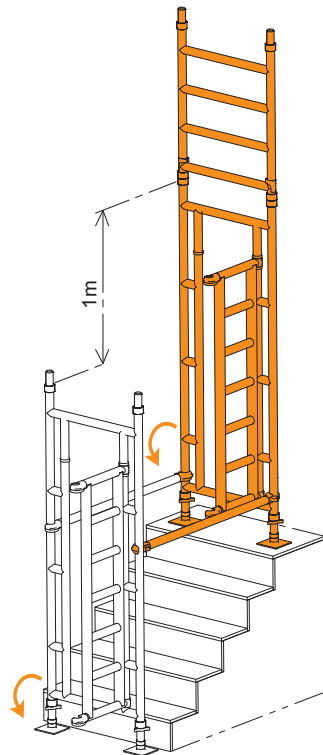
All locking claws must be opened before fitting and positively locked into position.



3 Position a second portal ladder frame and a 4 rung frame higher on the stairs as shown and fit the other end of the horizontal brace just above the bottom rung.

Fit another horizontal brace as shown. Ensure both gates open the same direction as shown.

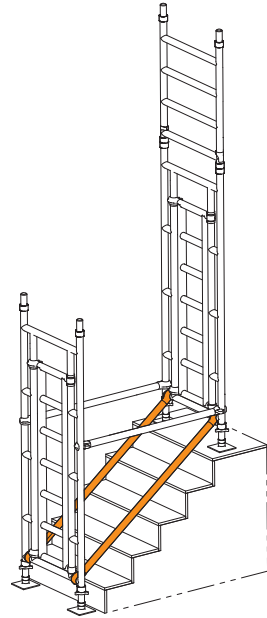
The tower can only be assembled if the vertical distance between the two base frames is 1m. Any difference due to the stairs must be covered by the adjustable legs.



2 Building the Tower

4 Fit two diagonal braces (blue) between bottom rungs of both portal ladder frames, one on each side of the tower.

Ensure the frames are vertical and level, to within 0.6° , by checking with a spirit level and setting the adjustable legs as required.

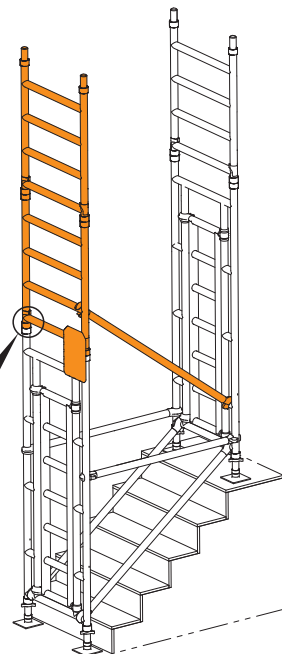


5 Connect two 4 rung frames together and fit onto the portal ladder frame as shown. Engage interlock clips.

Fit one diagonal brace in position shown.

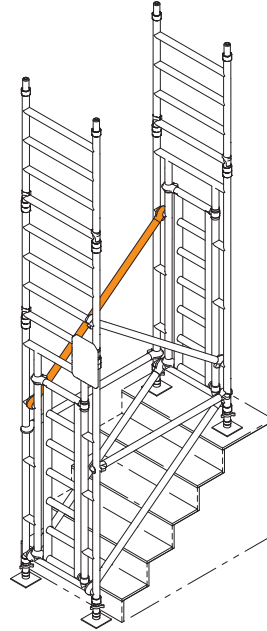
Record 'tower designation & safety data' within the 'tower designation information assembly kit' and attach to the tower in position shown. Refer to safety data schedule for content.

Ensure interlock clips on frame members are in the 'locked' position



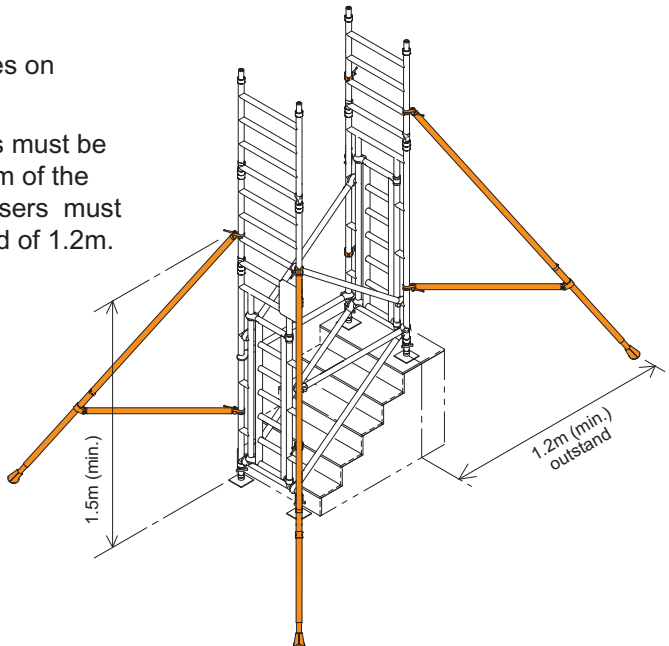
2 Building the Tower

- 6** Fit one more diagonal brace as shown.



- 7** Fit stabilisers. (See notes on page 10).

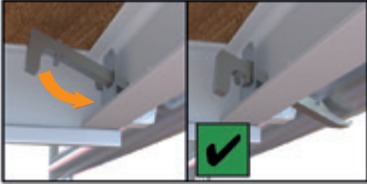
The upper clamp of stabilisers must be at least 1.5m above the bottom of the frame. Where possible, stabilisers must also have a minimum outstand of 1.2m.



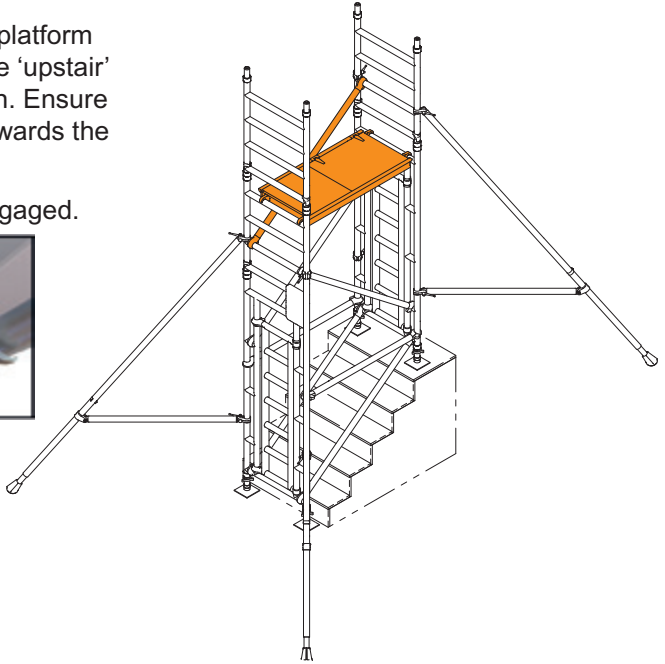
2 Building the Tower

8 Fit one 1.3m trapdoor platform onto the top rung of the 'upstair' portal ladder frame as shown. Ensure the trapdoor is positioned towards the upstairs portal frame.

Ensure all wind-locks are engaged.

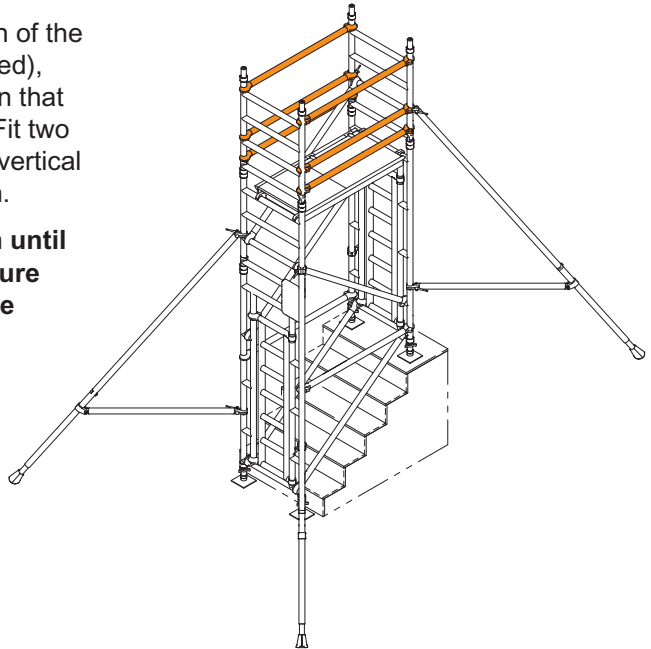


Fit one diagonal brace in position shown.



9 From the protected position of the trapdoor platform (i.e. seated), fit guardrails at 0.5m and 1.0m (in that order) above the platform level. Fit two more horizontal braces onto the vertical of end frames in positions shown.

Do not climb onto the platform until all guardrails are in place. Ensure the gate is fully engaged before climbing.



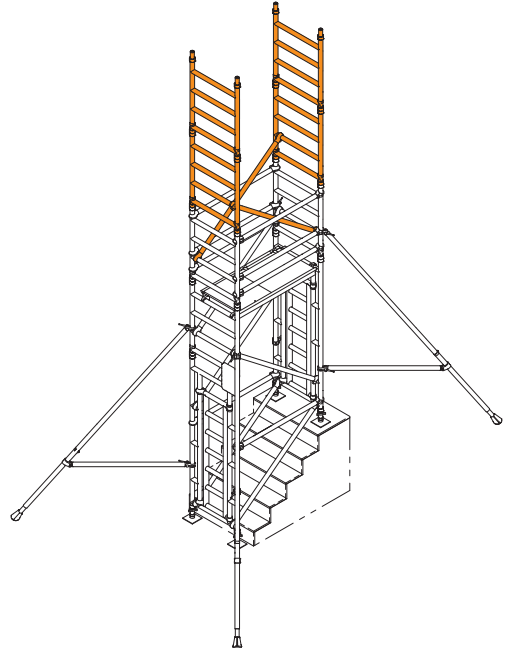
2 Building the Tower

10 Connect two 4 rung frames together to create two subassemblies. Engage interlock clips. Whilst standing on the protected platform, fit one subassembly onto the 'downstair' end of the tower. Again, engage interlock clips.

Repeat for the 'upstair' end of the tower.

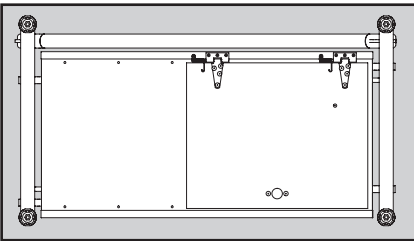
Fit two diagonal braces in positions shown.

Ensure all claws are positively locked into position.

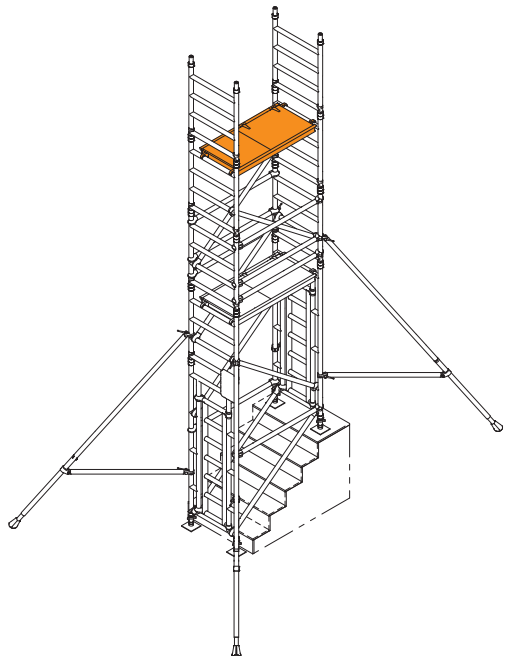


11 Fit one 1.3m trapdoor platform onto the 8th rung above the platform as shown. Ensure wind-locks are engaged.

Position platform to ensure space for future diagonal brace and aluminium folding toe board (see image below).



View of top platform position



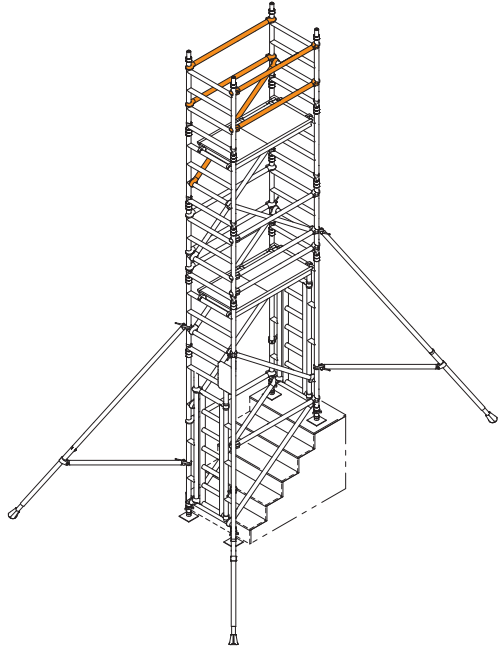
2 Building the Tower

- 12** Fit one diagonal brace in position shown.

From the protected position of the trapdoor platform (i.e. seated), fit guardrails at 0.5m and 1.0m (in that order) above the platform level.

Do not climb onto the platform until all guardrails are in place.

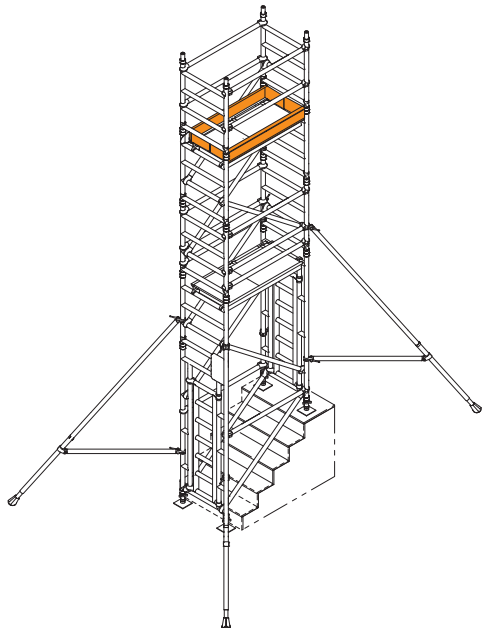
Ensure all claws are positively locked into position.



- 13** Unclip storage strap from aluminium folding toe board, unfold and fit into position on working platform.

Ensure it sits squarely around platform and does not impede the opening of the trapdoor in the platform.

The tower is now complete.



2 Building the Tower

Assembly when building beyond 5.0m platform height

Continue to add two pairs of assembled 4 rung frames, six braces and one trapdoor platform as shown in previous steps. Add four confined space stabilisers as shown. At every platform level add guardrails above 2nd and 4th rungs above the platform. Fit additional guardrails above 1st rungs, except working platform level.

Fit these braces from the protected trapdoor position. Do not climb onto the platform until all guardrails are in place.

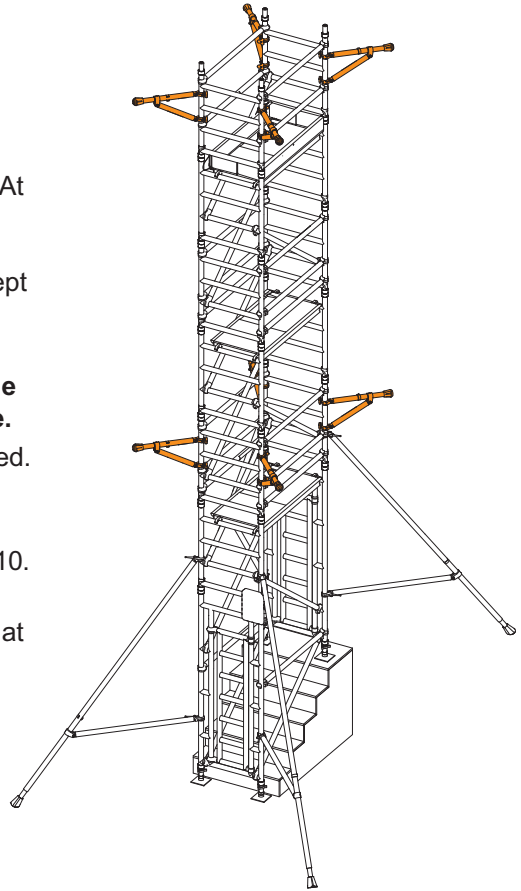
Continue until the required height is reached.

At platform heights above 5.0m, confined space stabilisers must be fitted at 4.0m intervals as instructed below and on page 10.

Fit a confined space stabiliser to all four corners of the tower as shown ensuring that the stabiliser arm is horizontal.

Ensure the end of the stabiliser arm contacts the walls. If it does not, adjust by unclipping and extracting the locking pin, sliding the arm until correct length and hole alignment is achieved. Reinsert the locking pin, ensuring clip is engaged.

See images below:



Unclip & extract pin



Extend/retract adjustable arm



Reinsert pin and engage clip

2.7 Dismantling

To dismantle the tower, reverse the assembly procedure, ensuring that the 3T method is followed.













3 Using the Tower

3.1 Safety Checklist

This inspection must be carried out before initial use, if any environmental condition change that may affect the tower and at regular intervals determined by local regulations.

Local regulations may also specify other information to be supplied to the user or attached to the structure. These regulations must be followed.

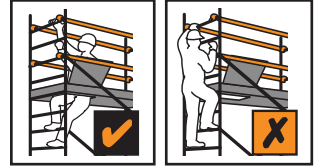
3.2 Pre-Use Checklist

Tower upright and level to within 0.6°	
All base plates in ground contact	
All interlock clips engaged	
Braces/Guardrails correctly positioned	
All claws latched	
All platform wind-locks engaged	
Stabilisers and props fitted as specified	
Toe boards fitted to working platform	
Instruction manual available to user	
No environment changes affecting safe use have occurred or are likely	
Tower is the correct height for intended use	
Tower designation information kit fitted and complete	

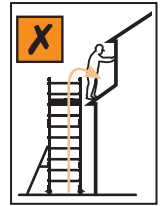
3 Using the Tower

3.3 Use

- This tower must not be used as an anchor point for personal fall arrest equipment.
- The tower must only be climbed on the inside, using the access method specified.



- This tower provides a work platform. It must not be used to access other structures or as a means of edge protection for other structures.



- Raising and lowering tools and materials must only be conducted within the tower footprint.
- Only one platform at a time can be used as a working platform. Toe boards must be fitted to that platform.
- Ensure the safe working load on the structure is not exceeded. The number of people permitted on the tower at any time is limited by the safe working load.
 - 1.3m platform rated at 275kg UDL
- The adjustable legs are for levelling the tower only. They must not be used to gain extra height.
- Do not use boxes, stepladders or other objects to gain extra height.

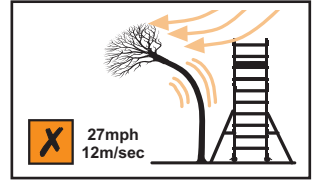


- Beware of horizontal forces that might cause instability. Maximum horizontal force = 30kg.



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- Beware of high winds. This tower has been assessed as a freestanding structure for wind loads equating to 27mph (43kph, 12m/s). If greater windspeeds are forecast the tower must be dismantled while it is still safe to do so. Forecast windspeed must be taken into account
- Sheets, tarpaulins, or signage must not be attached to this tower outdoors.
- Towers above 5.0m platform height are for indoor use only.



3 Using the Tower

3.4 Movement of the Assembled Prefabricated Tower Scaffold



MOVING A FULLY ASSEMBLED TOWER CAN BE EXTREMELY HAZARDOUS.

- The BoSS StairMAX⁷⁰⁰ tower system must not be moved once erected.
- The tower is not designed to be lifted or suspended.
- The tower must be dismantled and reassembled in the new location.

4 Addendum



Werner UK Sales and Distribution Ltd. believes that some of the following may cause confusion or misunderstanding. This should be considered before acting on this information.

Mandatory wording, required to gain certification to BS 1139-6:2022.

This information shall be available at the location of use of the prefabricated tower scaffold.

This prefabricated tower scaffold shall only be used according to this information.

When working outdoors, the weather forecast shall be taken into account before assembly, use and dismantling.

Platforms shall be installed with vertical distances between them not exceeding 2.1m when assembling and dismantling.

Alterations to the prefabricated tower are only permitted where they are shown in these instructions.

User training courses cannot be a substitute for instruction manuals and assembly, use and dismantling plans but can only complement them.

Only the components specified in this information shall be used.

Damaged or incorrect components shall not be used.

Prefabricated tower scaffolds designed in accordance with this standard are not anchor points for personal fall arrest equipment.

Working is only permitted on a platform with a complete side protection including guardrails and toeboards.

In the event that an alteration to the prefabricated tower scaffold design is required, approval from the supplier and/or designer shall be obtained and a revised instruction manual or assembly, user and dismantling plan created.

After assembly or alteration, the following minimum information should be displayed on the prefabricated tower scaffold and be clearly visible from the ground (e.g. on a tag).

- a) The name and contact details of the responsible person.
- b) If the tower is ready for application or not.
- c) The load class and uniformly distributed load.
- d) If the prefabricated scaffold is intended for internal use only.

4 Addendum

- e) The date of assembly.
- f) The maximum number of simultaneous working platforms permitted.
- g) The maximum number of persons permitted on the working platform(s) during use.
- h) The maximum number of persons permitted on the tower during assembly and dismantling.
- i) The maximum number of persons permitted on any one platform.
- j) The maximum safe working load on the working platform.
- k) The maximum safe working load on the prefabricated tower scaffold.
- l) The load class of the prefabricated tower scaffold.
- m) The maximum horizontal force permitted at the working platform(s).
- n) The maximum wind limits for working on the prefabricated tower scaffold.
- o) The maximum wind limits for the prefabricated tower scaffold.

Mandatory information, required to gain certification to BS 1139-6:2022.

When working on the tower:

- Maximum windspeed = 0mph

Explanatory Note

It is possible to work on the tower at windspeeds greater than 0mph. The safe working windspeed will depend on the work being undertaken. A task risk assessment should be made.



For further information and support for the StairMAX⁷⁰⁰ or any other products, design advice and services, please contact:

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